CAREER PROFILES
HOSPITAL & FAMILY SERVICES

HOSPITAL SERVICES COORDINATOR

OVERVIEW
Independently consults with assigned hospitals in the Southwest Transplant Alliance service area, specifically with key hospital decision makers. Assists hospitals in development of policies and procedures regarding organ/tissue donation. Educates nurses, physicians and other hospital personnel throughout key hospital units to increase organ and tissue donation. Effectively interacts with hospital staff to develop and implement communication plans which are designed to heighten their knowledge about and participation in the referral and donation process. In addition, monitors this process through evaluation of referral and donation patterns through hospital needs assessments, death record reviews, Hospital Service Plans (HSPs), post donation/referral conferences, PDSA’s, and case reviews with the clinical staff.

EDUCATION & WORK EXPERIENCE NEEDED
- Bachelor’s degree in business, marketing, life sciences, public relations or communication is required.
- Prior experience with an Organ Procurement Organization, healthcare or allied healthcare organization is preferred.
- Ability to develop relationships with clients of diverse backgrounds in all areas of a health care organization. Ability to navigate through a fast-paced critical care hospital environment is essential to being successful in this role.
- Excellent communication skills required. Must have the ability to communicate effectively with all levels of personnel and to represent STA professionally.
- Ability to work both independently and as part of a team is required.
- Ability to cope with high levels of stress and able to handle a heavy workload.
- Ability to work alternate hours and respond to referrals and other situations requiring their presence and expertise.
- Proficient in MS office, Word, Excel, Power Point.

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Southwest Transplant Alliance (STA) is a non-profit organization that serves as the bridge between those who make the decision to donate their organs and tissues and those who need a lifesaving transplant.

Our Purpose and Core Values

STA’s purpose is to save lives through organ and tissue donation and transplantation. We can accomplish our mission when all employees believe in our core values of being passionate, selfless team players.

Our caring and compassionate staff offer hope to those facing the devastating loss of a loved one. Our team works in hospitals to guide grieving families through the organ and tissue donation process and to provide the clinical services needed to recover, prepare and transport organs and tissues for those awaiting a lifesaving transplant. STA is also committed to educating the public about the need for donation and the importance of donor registration by supporting the Donate Life Texas registry.

An Important Role Provided Across the State

STA plays a vital role in the recovery of donated organs and tissues for transplant. We are part of a nationwide network of agencies responsible for the coordination of the recovery and allocation of organs and tissues within our federally designated service area.

STA is affiliated with 11 hospital transplant centers that perform organ transplants. We work with these partners, along with the staff of more than 280 hospitals in 96 counties in Texas.