

# CAREER PROFILES

HUMAN RESOURCES

## RECRUITER

### OVERVIEW

The Recruiter is responsible for recruiting top talent into the organization through traditional and innovative recruiting channels. This position will be expected to proactively market Southwest Transplant Alliance as an employer of choice and seek passive and active candidates for open positions.

### EDUCATION & WORK EXPERIENCE NEEDED

- Bachelor degree in Human Resources, or Business Administration with an emphasis in Human Resources or equivalent experience.
- Minimum 2-4 years recruiting experience required.
- Healthcare or organ procurement organization experience required.
- Demonstrated experience sourcing applicants through social media, campus recruitment, and national associations.
- Knowledgeable of federal and state employment laws.
- Experience with applicant tracking software.  
Experience with Kronos a plus.
- Must demonstrate highly effective analytical, interpersonal, and time management skills.
- Excellent communication skills required.  
Must have the ability to communicate effectively with all levels of personnel and to represent the organization publicly.
- Ability to work both independently and as part of a team required.
- Ability to cope with high levels of stress and able to handle a heavy workload.





Southwest Transplant Alliance (STA) is a non-profit organization that serves as the bridge between those who make the decision to donate their organs and tissues and those who need a lifesaving transplant.

## **Our Purpose and Core Values**

STA's purpose is to save lives through organ and tissue donation and transplantation. We can accomplish our mission when all employees believe in our core values of being passionate, selfless team players.

Our caring and compassionate staff offer hope to those facing the devastating loss of a loved one. Our team works in hospitals to guide grieving families through the organ and tissue donation process and to provide the clinical services needed to recover, prepare and transport organs and tissues for those awaiting a lifesaving transplant. STA is also committed to educating the public about the need for donation and the importance of donor registration by supporting the Donate Life Texas registry.

## **An Important Role Provided Across the State**

STA plays a vital role in the recovery of donated organs and tissues for transplant. We are part of a nationwide network of agencies responsible for the coordination of the recovery and allocation of organs and tissues within our federally designated service area.

STA is affiliated with 11 hospital transplant centers that perform organ transplants. We work with these partners, along with the staff of more than 280 hospitals in 96 counties in Texas.

## **CONNECT WITH US**

